



Ryan White Title I HIV Health Services Planning Council

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PLANNING COUNCIL MEETING MINUTES

Thursday, July 19, 2004
2:00 p.m. to 4:00 p.m.
Maricopa Medical Center
2601 E. Roosevelt Street

Approved

The following provides a written summary of the minutes taken by Susan Attiah. To listen to the official recorded minutes, contact Planning Council Support. The tape(s) will be provided for review.

MEMBERS, GUESTS and STAFF

Shantel Artley	George Garcia	Heidi Ramez
Susan Attiah	Frances Garrett	R. J. Shannon
Erica Avery	Barr Jenkins	Berttio Sintitto
Ellissa Babasick	Helen Lansche	Larry Stähli
Kimberly Bickes	Jen Leitch	Louie Tapia
Donna Bryant	Greg Levendoski	Cheri Tomlinson
James Bryant	Jose Moreno	Keith Thompson
David Butler	Nancy Nararrete	Cynthia Trottier
Juan Carrasco	Rosie Nuñez	Clarence Tucker
Jean Cox	Van Ornelas	
Marti Cutler	David Paquette	
Debbie Elliott	MiAsia Pasha	
Larry Fisher	Tara Radke	

Members Absent:

Elizabeth Ashby	Randall Furrow (ex)	Stephen O'Dell (ex)
Bob Bailly (ex)	Damon Gunn (ex)	James Reed (ex)
Michele Barker (ex)	Robert Horton (ex)	Reginald Robinson (ex)
Feliciano Barrera	Mark Kezios (ex)	John Sapero (ex)
Freda Black	Nova Lawson (ex)	Carol Williams (ex)
Lucio De La Rosa (ex)	Michael Mangen (ex)	Mary Rose Wilcox (ex)
Yadira De La Rosa (ex)	Eric Moore (ex)	John Wynant (ex)
Orlando Escobar	John Murray (ex)	

(ex = excused absence, ap = absent, alternate present)

WELCOME, INTRODUCTIONS, and INFORMATIONAL ITEMS

Ms. Bryant called the meeting to order at 2:16 p.m. welcoming attendees and requesting a roundtable introduction by everyone present.

DETERMINATION OF QUORUM AND REVIEW OF MINUTES

Ms. Bryant noted that a quorum was not present at this time. The minutes were distributed for review pending a quorum.

ADMINISTRATIVE AGENT UPDATE

Mr. Paquette explained that the project officer for HRSA will be in Phoenix in early August. All providers have received a letter regarding allocation of funding specifically requesting notice for additional funding needs or reallocation of excessive funding from the provider. The next Allocations meeting is scheduled for July 22nd.

COMMUNITY PLANNING GROUP (CPG) UPDATE

The Needs Assessment Committee is re-emphasizing the need for folks to participate who are not in service.

There will not be an update today from the Community Planning Group.

CHAIR UPDATE

Re-Allocations: Ms. Bryant explained in order to use re-allocated funds at the end of the year more expeditiously; it's faster to do it through an inter-governmental agreement and use the money through those contracts, rather than to go through the procurement process.

Transitional Period: A meeting schedule is available today covering the various meetings scheduled for the next few weeks.

Joint Project Conference Call: Mr. Paquette will be coordinating the HRSA project site visit with providers and community groups. Everyone is welcome to participate. The conference call is scheduled next Wednesday, July 28th. Please call Mr. Paquette for assistance to questions regarding participation in provider site visits.

Meeting Participation: Ms. Barker and Mr. Horton will attend a meeting on behalf of the Planning Council in Washington, DC. The People of Color Symposium will be held July 30-31 at the Hilton Gardens Inn in Phoenix.

Unmet Need Update: Ms. Radke is working to resolve the data problems compiling an analysis for unknown HIV population and services under the Unmet Needs Framework of Title II. The information will be available before Mr. Paquette submits the 2005 grant application.

COMMITTEE UPDATES

Allocations

The Allocations Committee will meet this Thursday.

Community Planning & Assessment

The Community Planning and Needs Assessment Committee is providing a \$20.00 gift certificate and a complete meal as a token for individuals who participate in the focus groups, which last approximately three hours. The emphasis is on service categories, individual needs, and services received.

Consumer Advocacy

Ms. Trottier explained the Consumer Advocacy Committee is providing short presentations to consumers to explain why they should participate and join the Consumer Advocacy Committee. If you would like to participate in this group please contact Ms. Trottier by phone or through E-mail.

Evaluation

No one is available for an update from the Evaluation Committee today.

Membership

Mr. Stähli reported that the next Membership Committee meeting is scheduled for August 4th at 11:30 a.m. at the Grunow Building, 926 East McDowell, Phoenix, Arizona 85006. All applications will be reviewed to ensure they are compatible with HRSA guidelines. The Membership Committee has vacancies.

Rules

The changes to the Ryan White Planning Council Bylaws were approved at the last Planning Council Meeting on June 10th. The next step in the Bylaw change process is submitting the changes to the Maricopa County Board of Supervisors for approval. The next scheduled meeting of the Rules Committee is Wednesday, July 28th at 12:30 p.m. at the Grunow Building, 926 East McDowell Road, Phoenix, Arizona 85006.

PLANNING COUNCIL COMMUNITY UPDATES

Ms. Lansche and Ms. Tomlinson gave a presentation on the change to services provided at McDowell Clinic and Maricopa Integrated Health System to increase the number of individuals receiving services. All changes discussed today are effective August 1, 2004. All customers have received a letter notifying them of these changes. The changes will also be provided in flyers and newsletters through Body Positive. The changes are needed to provide efficient and effective services through McDowell Clinic. These changes are incorporated in five areas: eligibility and enrollment, medical benefits, cost sharing, prior authorization, and behavioral health.

Some of the highlights involving these changes are:

- All eligibility forms must be filled out completely before meeting with a financial advisor. This will ensure the best use of funding and that no other funding is available to that individual.
- Allergy and immunology services and emergency room visits will no longer be covered services.
- Initiation of a yearly registration fee of \$25.00.
- Co-pays for some services previously provided without a co-pay such as labs and nurse visits.
- Prior authorization of services provided outside of McDowell Clinic other than first time consultation.
- A reduction in available Title 1 Behavioral Health dollars.

For the last three years Maricopa Integrated Health Services has received less funding dollars to provide Ryan White Care Services. Statistics in favor or support of these changes were provided through the George Washington School of Public Health. Ms. Bryant asked if these statistics are specific to Ryan White. Ms. Tomlinson said the statistics were not specific to Ryan White rather they are Medicare related statistics. Ms. Bryant asked for statistics on how many Ryan White medical visits were made a year by each consumer? Ms. Tomlinson said the average was eight visits a year.

Ms. Trottier reinforced that services will be provided whether you can provide a co-pay as a method of cost sharing or not. There will be only one co-pay for multiple services in any one day. Ms. Tomlinson explained the demand for services is growing all the time and with these changes more services will be provided to the community.

Mr. Levendoski asked if there is a plan in effect to re-evaluate this program, specifically the cost sharing aspect. Ms. Tomlinson said more finance data has been requested and will be re-evaluated to determine what co-pays are being paid and the circumstances of the individuals paying the co-pays.

Mr. Thompson explained this change in co-pays affects approximately 300 consumers.

Mr. Paquette thanked Ms. Tomlinson and Ms. Lansche for presenting and updating the Ryan White Planning Council today. Mr. Paquette thanked Maricopa Integrated Health System for the fine job they have done and welcomed the rational approach to increasing services to those in need. Mr. Paquette explained that Maricopa Integrated Health System has a grievance procedure in place. The issue surrounding these changes discussed today is not a Ryan White Planning Council grievable issue. The administrative agent has a grievance process as well. The first place you would want to start would be to contact Ms. Lansche at the McDowell Clinic if you have questions or concerns regarding the changes.

CALL TO THE PUBLIC

Ms. Bryant announced that Greenwood Memory Lawn Mortuary & Cemetery is providing free services during the months of June, July, and August when a tragedy occurs to anyone under the age of 18 who passes away for any reason. The only charge would be for merchandise and all other charges are waived. Please feel free to contact Greenwood Memory Lawn for further information about this community service and other services provided as well.

ADJOURN

The meeting adjourned at 3:56 p.m.